MINUTES

NEW BOSTON VILLAGE COUNCIL

April 19, 2016

Regular session of New Boston Village council was called to order at 6:30 p.m. William D. Williams, Jr., Mayor presided over the meeting. The roll was called with the following members of council being present: Mr. Fetty, Mr. Steele, Mr. Imes, Mr. Payton and Mr. Mills.

Mr. Mills made motion to excuse the absent member, Mr. Patrick. Mr. Fetty seconded the motion. Four members voted yea (Fetty, Imes, Payton, and Mills) one member voted nay (Steele). Mr. Williams declared the motion carried 4-1.

Pledge of allegiance/silent prayer

Mr. Mills made a motion to accept and file the minutes from April 5, 2016.

Mr. Fetty seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0.

Reports from citizens or visitors: none

Presenting and acting on petitions: none

Reading on communications: **1**. presented an agreement with Portsmouth Emergency Ambulance Service which would help them with a grant they are applying for. Asking village council to sign the agreement which would show they are providing this service. This would not mean that anyone in the village is locked in to just call them. Mr. Blume stated there should be an ordinance or resolution to sign the contract. Mr. Steele made a motion to bring in the ordinance for the contract. Mr. Imes seconded the motion. All members concurring, Mr. Williams declared the motion carried 5-0. **Mr. Patrick entered the meeting**. **2**. Presented communication from the state reporting US 52 west bound will be paved in 2018. No cost to the village. Mr. Mills made a motion to bring in the resolution regarding the paving.

Mr. Patrick seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0. **3**. Presented information from Toole & Associates who would like to have a contract with the village to set up a building department (building permits, etc.) that would be self-sufficient and provide revenue back to the village. Same fee would apply as the state. The permits would be handled here in the village instead of companies having to go to Columbus. They are state certified. Further discussion was held and Mr. Fetty made a motion to bring in an ordinance for the contract. Mr. Imes seconded the motion. All members concurring,

Mr. Williams declared the motion carried 6-0. **4**. Presented copy of certificate received by BWC for the village’s effort in preventing accidents and injuries in the workplace. Will try to have cook out for employees later on. **5.** Presented letter to confirm John Williams as fire chief for the village. Mr. Steele made a motion to confirm the appointment. Mr. Patrick seconded the motion. The roll was called. The voting results are as follows: ayes – 6.

**Reports of:**

**William Williams, Mayor – 1.** Reported there does need to be committee meetings held soon regarding finance, laws, etc. One thing that needs to be reviewed is selling the Riffe building. Mr. Blume reported the IRS laws states the building has to be held for three years. Mr. Williams reported the asbestos does need to be taken care of. **2.** Attended a senior citizen meeting today at the welcome center. **3**. Presented information regarding the room rental such as who uses the room and the rental costs. **4**. Presented report from ODOT regarding District 9 travel report through 2018. **5**. Presented information for the James N. Warren memorial park sign. Discussion was held regarding style, costs, etc. **6.** Reviewed the application for the liquor permit for Mr. Collier from the state of Ohio. The first step is whether council would like to ask for a hearing for the permit. Mr. Williams tried to contact Mr. Collier but no response. The hearing request does need to be posted marked this week and Mr. Williams is asking council if they would like to request hearing or not. After council discussion, Mr. Steele made a motion to ask the state for the hearing. Mr. Payton seconded the motion. The roll was called. The voting results are as follows: ayes – 5 (Steele, Payton, Fetty, Imes, Patrick), nays – 1 (Mills)

**7.** Thanked the service department, Little League volunteers, school maintenance department for a good team effort to have a successful opening day for Little League. The park really looked great. New restroom facilities, wheelchair ramp, repaired two bridge crossings, added lattice work, concession stand repairs, painting, dirt added, roofing, floor on dugouts repaired, etc. Everyone work hard and heard lots of compliments. Next year grant of over $50,000 will be received to help with walking trails, etc. **8.** Street cleaning has begun in the village. Signs will be posted for cars not to park on streets on certain days and times. 8. Discussed the purchase of the 2016 John Deere tractor and accessories and discussed the purchase of a SCAG mower. The equipment we have is old and needs replaced. Further discussion was held regarding where to purchase, costs and what kind is needed. Money would need to be appropriated and also this could be discussed in the finance meeting. Mr. Fetty made a motion to allow the mayor to check on the purchase of equipment discussed and to bring in an ordinance for the appropriations. Mr. Patrick seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0. **9**. Presented copy of certificate received for the public records training. **10**. Asked Mr. Fetty for an update on the tennis courts. Mr. Fetty reported he talked to Mr. Wells and he said there is a quote for asphalt on its way. Everything going good. This is a 75% grant and we would pay the 25%. **11.** Jean Wilson, district representative for Sherrod Brown’s office stopped by and complimented on Mr. Hamilton’s article for the funding on the sewers. Talked to her for a while and she listened to the village’s concerns regarding sewer, certification, safety building air conditioning, doors for fire department, etc. She told them about a grant we could apply for the safety building.

**12.** Another records retention meeting will be held in May. **13.** Thanked Daymar for the display case. **14**. He and Dan attended the Scioto Foundation meeting. Thanked them for the $10,000 donation for the tennis courts. **15.** On May 18 a rail car safety class will be held with the Scioto Emergency. **16**. Did a walk through at the Columbus Gas building. DePugh building across the street is coming along. Also talked to Pat Can’s and they are moving along good and have about 26 employees Ribbon cutting and grand opening for them is June 3 at 9:00 a.m. A tour will be scheduled later in May. **17**. He and Mr. Fetty won the first annual Democratic corn hole tournament. Trophy and plaque was presented.

**Lana Loper, Clerk – 1**. Working to get checkbook on line. 2. Presented report for March 2016. Mr. Mills made a motion to accept and file the report. Mr. Fetty seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0.

**Justin Blume, Legal Counsel –** hearing date for the public funds transfer is set for June 8 at 1:30 p.m.. Must be advertised in the newspaper.

**Steve Hamilton, Village Administrator – 1.** Cleanup day is May 14 from 9 a.m. to 2 p.m.

**2**. Presented map showing all the places of grass cutting in the village. **3**. Also thanked everyone for the help in the park ready for the Little League. **4.** Presented an update report from Strand regarding phase 1, 2, 3 and 4.

**Lori Jordan, Income Tax Director –** no report

**Darrold Clark, Chief of Police –** presented report dated April, 2016. Mr. Imes made a motion to accept and file the report. Mr. Mills seconded the motion. All members concurring,

Mr. Williams declared the motion carried 6-0.

**John Williams, Fire Chief – 1.** Thanked everyone for the confirmation on his appointment as fire chief. **2**. Received the $2,000 reimbursement for training grant for 2015.

**Reports of Chairman of Committees:**

**Jon Mills, Finance and Wages** – none

**Vonald Patrick, Lands, Parks and Recreation –** none

**Ralph Imes, Streets, Alleys and Buildings –** been working on the windows for the Riffe Bldg. and now has turned it back to Steve

**Dan Fetty, Economic and Business Development –** set meeting for Friday, April 22 at 10:00 a.m.

**Johnnie Steele, Flood & Sewage** – none

**Mike Payton, Laws and Claims –** presented his report from the meeting held on Wednesday, March 30. He reported they discussed several ordinances relating to billboards and signs. (Sections 1341, 1341.02, and 1341.03) The committee agreed to: **1**. Repeal ordinance 1341.02- removal of billboards, **2**. to add the term “owned” to 1341.01 (a), **3**. Steps to follow when a request is made for permanent signage – 1) File application with the Zoning Board for approval which would include a non-refundable fee of $200 2) if approved, the board would make a recommendation the council for approval or denial and **4.** There would be a base fee annually of $100.00 plus $1.00 per square foot on all permanent signage.

**Reading of Ordinances and Resolutions**

**2nd readings**

An ordinance was read authorizing the mayor to enter into an agreement with United Healthcare for a fully insured group medical insurance plan and declaring an emergency. After the discussion regarding insurance, Mr. Fetty moved the rules requiring an ordinance or resolution of a general or permanent nature involving the expenditure of money be read on three separate dates be suspended. Mr. Mills seconded the motion. The roll was called. The voting results are as follows: ayes – 6. Mr. Mills made a motion to adopt **Ordinance No. 15-2016.**  Mr. Steele seconded the motion. The roll was called. The voting results are as follows: ayes – 6.

An ordinance was read transferring Tennis Court donations from General Fund to the Tennis Court Renovation Fund. Mr. Payton made a motion for the 2nd reading. Mr. Fetty seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0.

**3rd readings**

An ordinance was read transferring and appropriating amounts in the various funds of the village and declaring an emergency. Mr. Mills moved to adopt **Ordinance No. 16-2016**.

Mr. Patrick seconded the motion. All members concurring, Mr. Williams declared the motion

carried 6-0.

**1st readings**

An ordinance was read transferring and appropriating amounts in the various funds of the village and declaring an emergency. Mr. Mills moved the rules requiring an ordinance or resolution of a general or permanent nature involving the expenditure of money be read on three separate dates be suspended. Mr. Payton seconded the motion. The roll was called. The voting results are as follows: ayes – 6. Mr. Mills made a motion to adopt **Ordinance No. 17-2016.** Mr. Payton seconded the motion. The roll was called. The voting results are as follows: ayes – 6.

**New Business**

**Mr. Mills** – Commended all departments on a job well done at the ball park. Everything looked nice.

**Mr. Fetty** – **1.** Asked Steve about getting rid of old paint, etc. Steve stated he could bring here and also Dow Chemicals has a day that they would take these types of items. **2.** Discussed the hole in the creek. Mr. Hamilton stated it is now on the school that has a busted pipe. 3. Asked mayor about the pumps. He stated he has talked the HD Water services and they are working on the shafting. Feels they have to be close.

**Mr. Patrick** – also thanked all departments for a job well done at the ball park. Stated he had received several compliments.

**Mr. Payton** – **1**. Reported Kiwanis was thrilled at all the improvements at the park. **2.** The Autism group was happy with the fire department t-shirts supporting autism. **3.** Received a call from Ryan Ottney and this is the fifth anniversary of the school ground breaking. **4**. Asked about the community yard sale. Mr. Mills stated it is the first Saturday in June. **5**. Discussed more security in the community center by having the groups having a sign in sheets.

**Mr. Steele** – **1**. Asked the clerk about a few checks that were written. She explained what those checks were for. **2.** Feels an increase in the village income tax should be raised by on half percent. Would like to set up fund to help businesses getting started in the village. Also would like to raise court costs. **3.** Would like to see New Boston residents if qualified hired for jobs within the village. **4**. Discussed a person holding a lieutenants position and only working very little. Mayor explained this is not holding back anyone being promoted. **5**. Has received complaints on old cars in yards. If there are laws in place they need to be enforced.

**6**. Discussed rerouting trucks on Grace Street. Mayor reported Port Authority is working on.

**7**. Jean Emshwiller on Glenwood Avenue will be turning 90 in September and would like to recognize her. She may be the oldest living graduate from New Boston. **8**. Feels the police department needs to get more involved in the community.

**Mr. Imes** – received a call from someone that was interested in the old “Sharon’s Beauty Shop” sign on the Riffe building. After discussion council they would check to see what the village wanted to do with the sign.

At 9:45 p.m. Mr. Steele made a motion to go into executive session for discipline of employees. Mr. Mills seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0.

At 10:45 p.m. regular session was called back to order. All members were present.

There being no further business, Mr. Mills made a motion to adjourn the meeting at 10:46 p.m. Mr. Imes seconded the motion. All members concurring, Mr. Williams declared the motion carried 6-0.

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President of Council

Passed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2016

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk